

AFR Cooperative Youth Internship Application

Job Description

AFR Youth has a long tradition of providing opportunities for Oklahoma youth through various events with the goal of shaping and molding youth to become the leaders of tomorrow. AFR Cooperative is excited to provide an amazing opportunity for a young professional to assist with all youth events and obtain an inside look at this great organization.

This internship offers the chance to gain real- world, hands-on experience through a non-profit. The intern will obtain valuable skills such as multi-project management and communications in a fast-paced work environment.

This internship is meant to challenge students and allow them to grow while gaining valuable work experience. Professional development and networking experience are also opportunities with this internship.

The Youth Program Intern will collaborate closely with the Videography/Communications Intern to support aligned projects and initiatives.

_____ Youth Intern

Job Title: AFR Cooperative Youth Intern	Application Deadline: March 1, 2026
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<p>Work Hours: M-F 7:45 am- 4:45 pm <i>*subject to change closer to Leadership Summit</i> <i>Location: AFR State Office- Oklahoma City</i></p> <p>Leadership Summit: July 21-28 all week</p>

Responsibilities

- Competitive hourly pay
- 40 hour work week
- Will be supervised by the AFR Cooperative Youth Coordinator.
- The internship will last 10 to 12 weeks with a flexible start and end date.
- Assist the Coordinators with the planning, marketing and promotion, and the implementation of all summer events.
- Assist with the marketing of Leadership Summit.
- Assist with the completion of press releases at the conclusion of Leadership Summit.
- Assisting with the development of AFR Today magazine.
- General office maintenance and assistance, including drafting and processing documents, emails, proofing, answering phone calls, etc.
- Interact with AFR Cooperative staff, AFR Board of Directors and Youth Advisory Council.
- Assist where needed at all AFR Cooperative events.
- Assist with managing the AFR Youth social media accounts and creating a social media strategy plan.

Qualification Requirements

- Works efficiently and independently.
- Able to prioritize multiple projects and meet deadlines.
- Strong written and verbal communication skills.
- Able to be proactive on projects and collaborate with various people.
- Ability to use creative and critical thinking skills.
- Able to initiate projects and follow through with minimum supervision.
- Strong attention to detail.
- Effective time management and problem solving skills.
- Able to lift a minimum of 15 lbs. or more.

Desired Qualification and Skills

- Proficient skills with MS Office Suite (PowerPoint, Word, Excel and Outlook.)
- Associated Press Style Writing
- Familiarity with all programs in Adobe Creative Suite
 - InDesign, Illustrator, Photoshop, Premiere Pro, etc.
- High level of integrity, character and work ethic.
- Ability to learn while not being afraid to ask questions.

Attachments Required Checklist:

- Cover letter
- Current Résumé, Including 3 References
- Transcript

**** INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED ****

Submit Application To:

AFR Cooperative
Attn: Cara Comstock, Youth Coordinator
4400 Will Rogers Parkway
Oklahoma City, OK 73108
Cara.comstock@afrmic.com
Office Phone Number: 405.218.5566

Applications Must Be Received By March 1, 2026

2026 AFR Youth Program Internship Application

Applicant Information

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Social Security Number	First Name	Last Name	Age
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Address	City	State	Zip
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Student Email Address	Cell Phone Number	Parent's Names	

College Information

I will be a full-time college student in the fall of 2026. Yes No

Name of College, University, or Technical School:

Major: _____

Option: _____

College/University Record:

Institution GPA	Date From/To	Major	Hours Earned	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Application Essay

What are your goals and objectives upon receiving your college degree?

Required Information/Signatures

I hereby certify that the information submitted on this application by the applicant is true and correct to the best of my knowledge. I have reviewed this application for any misinformation and have found none.

Applicant Signature (Required)

Date